

敬啟者：貴子弟_____被安排入讀_____，現因開課在即，茲將開學初期之各項安排詳列於下，敬請細心閱讀，並慎為保存此通告，以便依時執行。

(一) 開課日：

2026 至 2027 年度開課日，定於 9 月 1 日(星期二)，學生必須穿著整齊清潔夏季校服、黑皮鞋及白短襪(襪頭至足踝處)、貼上隨函附上之人名標貼(名牌於開課日派發)、舊生需帶回假期作業及兒童歷程檔案資料夾(內附文件毋須帶回)，依照時間到校向各班主任報到：

上 2A：梁樂怡老師、梁頌欣老師 --- 5 號課室

下 2A：梁頌欣老師、梁樂怡老師 --- 5 號課室

上 2B：祁淑如老師、何嘉儀老師 --- 6 號課室

下 2B：何嘉儀老師、祁淑如老師 --- 6 號課室

上 2C：余苑瑚老師、張金燕老師 --- 9 號課室

下 2C：張金燕老師、余苑瑚老師 --- 9 號課室

上午班：上午 9 時至 11 時

下午班：下午 1 時至 3 時

* 本校會因應不同的教學活動，安排三位老師在值，以提升學生的學習效能。

(二) 上課日：

9 月 2 日(星期三)開始，如常上課，時間如下：

上午班：上午 9 時至 12 時 下午班：下午 1 時至 4 時

* 請按課室指示在課室門外排隊並出示接送證接回 貴子弟。

(三) 學費：

2026 至 2027 年度為全年\$39,310，凡持教育局發出的「幼稚園入學註冊證」之學生均無須繳交學費；生日會、茶點及活動費免收。本校校董會決定豁免本年度上下學期書簿什費(上學期 \$2,156.1，下學期則有待供應商報價)。

* 如須要退學者，必須一個月前通知本校取回註冊證，以便本校訂購物資時減少該生所用的物品。

(四) 戶外體能活動：

低班戶外體能活動由 9 月 14 日(星期一)開始逢星期一、三、五於本校隔鄰之「安定友愛社區中心」籃球場進行，請穿著整齊運動服及純白色厚底運動鞋，如當日身體不適者，請及早通知班主任，暫停體能活動，學生將到校務處看圖書，由其他老師照顧。

(五) 校服之安排：

逢星期一、三、五：穿著運動服、純白色厚底波鞋(不可穿著綁鞋帶之運動鞋)、白短襪(襪頭至足踝處)。

逢星期二、四：穿著校服、黑皮鞋(不可穿著綁鞋帶之黑皮鞋)、白短襪(襪頭至足踝處)。外套：純白色。

(六) 巾盒、杯碟及圍裙之處理：

學校派發並印有校名之毛巾盒(請自備毛巾)、杯及碟必須**每日清洗**(請參考品質保證咭內之清洗方法提示)，而圍裙也需定時清洗，以保障個人衛生。

(七) 家長會：

9月5日(星期六)上午9時15分至10時30分，舉行本年度第一次家長會，地點：順德聯誼總會胡少渠紀念小學禮堂舉行，內容有關本校一切制度的闡釋、課程安排及分班與班主任面談，各家長可將子女的個別情形向班主任詳述，以能作出適當的照顧。同時，可向外籍老師、普通話老師查詢教學模式或方法，歡迎各位家長撥冗出席。**(祇接待本校成年家長、由於座位有限，是次家長會不能帶同學生出席)**

(八) 祿姆車服務：

在9月1日(星期二)開課當天，祿姆車服務暫停一天，凡乘搭祿姆車之學生，請家長自行接送 貴子弟返校及放學，以方便班主任能與家長作初次會面，敬請留意。9月2日(星期三)開始，祿姆車服務將正常運作，乘搭祿姆車之學生屆時請按祿姆車公司約定之時間，提早候車及準時接車；請家長明白因交通條例所限，停車地點不能太久，逾時不候，敬請體諒。如當日不乘搭祿姆車返學，請直接通知祿姆車李小姐。如當日不乘搭祿姆車放學，必須於放學時間半小時前通知校方及祿姆車李小姐。如有任何查詢，請致電祿姆車負責人李小姐：24581898。

(九) 有關校門開放：

上午8時45分、12時及下午12時45分、4時；東門(近定泰樓)及西門(近社區中心)將會開放予各家長進出本校，中午12時及下午4時同時開放北門(籃球場側)。為免阻礙走廊通道，所有手推車或嬰兒車請放在社工工作室門外，待離開本校時才取回，**低班**家長排隊方向：面向學校正門的左面。

(十) 每天量度體溫：

為防病菌在校內散播，學生每天回校前需要量度體溫及用消毒搓手液搓手，請家長合作：如發現子女身體不適，請看醫生及留在家中休息(請向醫生索取病假紙，回校時交給班主任)，如剛復原請配戴口罩回校上課。書包內每天均須帶備三個獨立口罩，以備不時之需。

(十一) 本校設有駐園社工服務，家福會社工逢星期一、星期二、星期四及星期五駐校，如在教導子女或其他方面想與社工面談或電話傾談，可於上述日期致電回校約見。

(十二) 本校全部通告將會上載網頁內，請以「登入密碼：[]」登入，請謹記此號碼。所有通告同時會在 e-Class 應用程式發布，家長只須沿用之前的登入名稱及密碼便可(插班生將於 9 月初派發 e-Class 用戶登入資料)。由於現讀生 e-Class 升班程序於 9 月初完成，因此第一號通告會發紙本通告予家長並請家長將回條簽妥後交回校，請家長留意。部份紙本通告，則需交回班主任處，以表示家長對通告內容，全部了解；請將通告慎為保存，至所有事項完結；學校發出之通告，將按時上載本校網頁內，敬請留意。

(十三) 本校按不同的學校活動，會將資料及相片上載於本校網頁內，如家長不願意子女之資料上載本校網頁內，請通知班主任。

總結語：我們堅持以「愛」為根基，學校一切措施，均把孩子作為大前題，一切活動安排，乃從教育觀點上著眼，有賴各位家長對學校的信任與支持，讓家校齊努力共同培育你們所愛的孩子。梁李的好寶寶，為他們奠定終身學習的基礎，培養孩子的求知精神、樂於學習和探索、均衡發展、健康的自我概念以及信心和能力適應不斷轉變的世界。最後預祝您的小寶寶有一個美好而又健康的新開始。

順德聯誼總會 屯門梁李秀娛幼稚園

校長：郭桂梅 謹啟

2026 年 8 月 7 日



✂-----
✎ 回條 ✎

敬覆者：

本人已細心閱讀 2026 年 8 月 7 日之通告，明瞭文中所述各項，當樂意支持與遵照執行。此外，本人將 ★ 不會 / 依時 (有 位成人) 出席 9 月 5 日之家長會。

此致

順德聯誼總會 屯門梁李秀娛幼稚園
班主任

家長簽署：_____

學生姓名：_____ ()

日期：_____

* 請於 9 月 1 日，交回班主任處。

Dear Parents,

Your child _____ has been assigned _____ at our kindergarten. As the new school year is approaching, please find below the detailed arrangements for the beginning of the school year. Kindly read carefully and keep this circular for reference and timely compliance.

(1) School Commencement Date:

The first day of school for the 2026-2027 academic year is Monday, 1 September 2026. Students must wear clean and tidy **summer school uniform, black leather shoes and white short socks (covering the ankle).** Please affix the name label provided with this circular (Name badges will be distributed on the first day). Returning students should bring their holiday homework and portfolio folder (no need to return the documents inside). Please take attendance to your class teacher at the designated classroom at the scheduled time:

2A AM : Ms. Leung, Ms. Leung --- Room 5

2A PM : Ms. Leung, Ms. Leung --- Room 5

2B AM : Ms. Kei, Ms. Ho --- Room 6

2B PM : Ms. Ho, Ms. Kei --- Room 6

2C AM : Ms. Yu, Ms. Cheung --- Room 9

2C PM : Ms. Cheung, Ms. Yu --- Room 9

Morning session: 9:00 AM – 11:00 AM

Afternoon session: 1:00 PM – 3:00 PM

* For enhanced learning effectiveness, three teachers will be assigned to each class during different teaching activities.

(2) Regular School Days:

From 2 September (Wednesday) onwards, regular classes will resume as follows:

Morning session: 9:00 AM – 12:00 noon Afternoon session: 1:00 PM – 4:00 PM

*** Please line up outside the classroom and present the pick-up card when collecting your child.**

(3) Tuition Fees:

For the 2026-2027 school year, the annual fee is \$39,310. Students holding the "Kindergarten Admission Registration Certificate" issued by the Education Bureau are exempt from tuition fees. **There will be no charges for birthday parties, snacks, and activity fees. The school management committee has decided to waive the book fees for this school year (the first semester fee is \$2,156.1, while the second semester fee is pending vendor quotation).**

* If a student needs to withdraw, they must notify the school one month in advance to retrieve their registration certificate, allowing the school to reduce the items ordered for that student.

(4) Outdoor Physical Activities:

Outdoor physical activities for K2 will commence on 14 September (Monday) and will be held every Monday, Wednesday, and Friday at the "On Ting Yau Oi Community Centre" basketball court next to the school. Students must wear proper sportswear and plain white sports shoes. If your child is unwell, please inform the class teacher in advance. They will be arranged to read in the school office under the care of other teachers.

(5) Uniform Arrangements:

Mondays, Wednesdays, Fridays: Sports uniform, plain white sports shoes (no lace-up shoes), white short socks (covering the ankle).

Tuesdays, Thursdays: School uniform, black leather shoes (no lace-up shoes), white short socks (covering the ankle), white jacket.

(6) Towels, Cups, Plates, and Apron Arrangements:

The school will distribute towel boxes with school name printed (please bring your own towel), cups and plates, which must be **cleaned daily** (please refer to the cleaning instructions provided). Aprons should also be washed regularly to ensure personal hygiene.

(7) Parent-Teacher Meeting:

The first parent-teacher meeting of the year will be held on 5 September (Saturday), from 9:15 AM to 10:30 AM at the Assembly Hall of S.T.F.A Wu Siu Kui Memorial Primary School. The meeting will cover school policies, curriculum arrangements, class allocation, and meetings with class teachers. Parents may discuss your child's specific needs with the class teacher for appropriate support. Additionally, parents can inquire about teaching models or methods from foreign teachers and Mandarin teachers. All parents are welcome to attend (**Only adult parents of the school are allowed; due to limited seating, students cannot attend this meeting**).

(8) School Bus Service:

The school bus service will not be available on the first day on 1 September (Tuesday). Parents are requested to bring your children to and from school in person to facilitate initial meetings with class teachers.

Regular school bus service will resume on 2 September (Wednesday). Please ensure your child is ready at the designated pick-up point on time as the bus cannot wait due to traffic regulations. If your child will not be taking the school bus on any day, please inform Ms. Lee, the school bus coordinator, directly. If your child will not be taking the school bus home, please inform the school and Ms. Lee at least 30 minutes before dismissal. For any inquiries, please contact Ms. Lee, the school bus coordinator, at 24581898.

(9) School Gate Opening Hours:

Gates will be open at 8:45 AM, 12:00 PM, 12:45 PM, and 4:00 PM. The East Gate (near Ting Tai House) and West Gate (near the Community Centre) will be open for parents. The North Gate (next to the basketball court) will also be open at 12:00 PM and 4:00 PM. To avoid obstructing the corridors, all strollers and carts must be parked in the music room and collected when leaving. K2 parents should queue to the left of the main entrance.

(10) Daily Temperature Checks:

To prevent the spread of illness within the school, students must measure their temperature and use hand sanitizer before returning to school each day. Parents are asked to cooperate: if your child is unwell, please see a doctor and keep them at home to rest (please request a medical certificate from the doctor and submit it to the class teacher upon return). If your child has just recovered, they should wear a mask to school. Students must carry three individual masks in their backpacks daily for any unforeseen circumstances.

- (11) Our school has a social worker from the Family Welfare Society available on Mondays, Tuesdays, Thursdays, and Fridays. If you would like to discuss matters related to guiding your child or other concerns with the social worker, please call the school to arrange an appointment on the mentioned days.
- (12) All notices will be uploaded to the school website. Please log in using the password: [REDACTED], and remember it. **All notices will also be published on the e-Class application, which will be effective from early September. A separate notice will inform parents about the e-Class user login details. Therefore, the first notice will be sent as a printed document to parents, who are requested to sign the return slip and return it to the school.** Parents should also note that some printed notices need to be submitted to the class teacher to confirm that you understand the content of the notices. **Please keep all notices safe until all matters are concluded.** Notices issued by the school will be uploaded to the school website on time, so please pay attention.
- (13) Some information and photos related to various school activities will be uploaded to the school website. If parents do not wish your child's information to be published on the school website, please inform the class teacher.

Conclusion: We are committed to building everything on a foundation of "love." All measures taken by the school prioritize the children. All arrangements for activities are viewed from an educational perspective. We rely on the trust and support of parents to work together in nurturing the children you love. Together, we aim to lay a foundation for lifelong learning, fostering children's spirit of inquiry, enthusiasm for learning and exploration, balanced development, healthy self-concept, and the confidence and ability to adapt to a constantly changing world. Finally, we wish your little one a wonderful and healthy new beginning.

Shun Tak Fraternal Association
Tuen Mun Leung Lee Sau Yu Kindergarten
Principal: Ms. Juliana Kwok
7 August, 2026



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✍ Reply ✍

To: Class teacher

I have carefully read the circular on 7 August, 2026, and I understand all the items mentioned therein. I am willing to support and comply with the instructions. Additionally, I ★ **will not** / **will (adult(s))** attend the Parent Meeting on time on 5 September.

Shun Tak Fraternal Association Tuen Mun Leung Lee Sau Yu Kindergarten

Parent Signature: _____
Student Name: _____ ()
Date: _____

* Please submit it to class teacher on 1 September.